



Export Promotion Council for Medical Devices

(Set up by Government of India & YEIDA)

SN	Clause No. and Page reference	RFP text	Query	Clarification
1	Section I – NIT, Page 3	“...3rd Edition of India Medtech Expo in India Exposition Mart Limited, Greater Noida {14th – 16th September 2027}”	Please confirm that the event dates are 14th–16th January 2027, as stated elsewhere in the RFP.	The correct event dates are 14–16 January 2027 . The reference to September 2027 in Section I – NIT is a typographical error.
2	Clause 9.1 (Page 6), Clause 15.1 (Page 8) vs Section IV-A (Page 11) and Annexure I, S.No. 2 (Page 14)	Cl. 9.1/15.1: “EMD of INR 4 Lakhs ... 15th October 2026 up to 10:00 A.M.” Section IV-A/Annexure I: “EMD of INR 2 Lakhs ... To be submitted 21st September 2026 up to 12:00 P.M.”	Please confirm the applicable EMD amount (INR 4 Lakhs or INR 2 Lakhs) and that the submission deadline is 15th October 2026, 10:00 A.M. Please confirm that Regd MSME companies will get a waiver for paying EMD/	The applicable EMD shall be INR 4.00 lakh . The bid submission deadline shall be as specified in the latest RFP/NIT/corrigendum issued by EPCMD.
3	Section IV-A (iii) (Page 11) vs Annexure I, S.No. 6 (Page 14) and Annexure VIII (Page 29)	Minimum average annual turnover stated as “Rs 2 Crore” (Section IV-A), “Rs. 4 Crore” (Annexure I) and “Rs. 10 Crore” (Annexure VIII).	Please confirm the applicable minimum average annual turnover for eligibility.	The applicable minimum average annual turnover for eligibility shall be INR 2 crore , as specified in Section IV-A. Any conflicting figures appearing elsewhere shall stand superseded through this clarification.
4	Section IV-B, S.No. 1 (Page 12)	“5 points for every additional Rs 2 Cr turnover over and above the baseline Rs 2 Cr” – Supporting documents: “CA Certificate/ Provisional Certificate FY 2024-25 certified by CA/ Annual Audited Statements of Accounts.”	(a) Please confirm the marks awarded at the baseline and the slab structure (e.g. Rs 4 Cr = 5, Rs 6 Cr = 10, Rs 8 Cr = 15, Rs 10 Cr and above = 20). (b) Please confirm that for FY 2025-26, where the statutory audit is not yet complete, a provisional turnover certificate from a Chartered Accountant will be accepted.	The baseline turnover for technical scoring shall be INR 2 crore . The bidder shall receive 5 marks for every additional INR 2 crore turnover above the baseline , subject to the maximum marks prescribed in the RFP. A CA-certified provisional turnover certificate for FY 2025–26 may be submitted where the statutory audit is not completed, subject to verification.
5	Section IV-A (iii), Page 11	“Please upload the ITR Copy as well.”	Please confirm that ITR acknowledgements for FY 2023-24 and FY 2024-25 will suffice, as the due date for filing the ITR for FY 2025-26 (AY 2026-27) for audited companies has not yet passed.	ITR acknowledgements for FY 2023–24, FY 2024–25 shall be accepted for eligibility/documentary purposes where applicable. FY 2025–26 ITR shall be submitted subsequently when legally due/available.



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6	Section IV-A (ii) (Page 11)	"Each project should have a minimum value of INR 2 Cr + GST or above."	As this is a management contract, we request you to change to Rs. 1 Cr+	The minimum value of each qualifying project shall remain INR 2 crore + GST or above , as prescribed in the RFP. No reduction shall be made.
7	Clause 12.2 (Page 7)	"...QCBS method in which the weightage of technical score shall be 70% and the weightage of financial score shall be 30%."	Please share the formula for the financial score (e.g. Lowest Quote / Bidder's Quote × 100) and confirm whether financial evaluation is on the Grand Total without GST.	The financial score shall be calculated using the standard QCBS methodology: (Lowest Financial Bid / Bidder's Financial Bid) × 100 . Financial evaluation shall be based on the Grand Total excluding GST , unless otherwise specifically stated in the BOQ.
8	Clause 17 (Page 10); BOQ Section N (Page 23)	"...at Hall 1,3,5,7,8 & BH – India Exposition Mart Limited..."; "Power distribution with armoured cables from main panel board & generator..."	Please confirm that IEML hall rental, venue service charges, electricity consumption/DG charges and any IEML royalties are borne by EPCMD and are outside the bidder's scope. Further, outside general lighting of the IEML campus (BOQ N-2: "Outside general lighting with metal halide lights") is part of IEML's venue infrastructure and scope; we request that N-2 be deleted from the agency's BOQ.	Hall rental/venue charges payable to IEML, where separately contracted/charged by the venue, shall be outside the bidder's scope . However, the bidder shall include all items expressly assigned to it under the BOQ. BOQ item N-2 shall remain in the scope .
9	Clause 14.6 (Page 8) and BOQ Notes (Page 24)	"The Successful Bidder is required to complete all work specified in the Bill of Quantities (Annexure IV) by 6 pm on 13th January 2027."; "The EMA must complete all dismantling work within the stipulated time... No extension of time will be allowed beyond the defined schedule."	Please share the hall possession schedule booked with IEML for each hall (1, 3, 5, 7, 8 and BH, including the banquet hall): (a) date and time of handover for build-up and the number of build-up days; (b) exhibitor move-in dates/times; (c) date and time by which dismantling must be completed and halls handed back, and the number of dismantling days; and (d) permitted working hours, including whether night work is allowed during build-up and dismantling. Several BOQ items (security, housekeeping, fire, medical, manpower, transport) are priced on the number of days, so this is required for a comparable quote.	The detailed hall possession, build-up, exhibitor move-in and dismantling schedule shall be coordinated with IEML and communicated to the successful bidder. The bidder shall plan to complete all work by 6:00 PM on 13 January 2027 and complete dismantling within the stipulated venue handover schedule. Working hours/night work shall be subject to IEML permissions.
10	BOQ Section A, A-1 (Page 17) and BOQ C-4 (Page 18)	Section heading: "Front Maxima Stall". Item A-1: "Construction of well-designed stalls (construction of stalls with ALUMINIUM MAXIMA SYSTEM WITH POWDER COATED FINISH with laminated panels, Fascia having company name... a) Two / three side walls; b)	Please clarify whether the 5,212 sqm of stalls are to be built entirely in the Aluminium Maxima system with powder-coated finish (all side/back walls, fascia and structure), or whether only the front (fascia/front frame) is to be in Maxima, with the side and back walls in the standard octanorm shell scheme system. Please also confirm the same for the regulatory clinics under C-4, and share a reference drawing/photograph of the expected stall design, if available.	The 5,212 sqm stall area shall be constructed as per the design/specifications approved by EPCMD. The requirement of Aluminium Maxima system with powder-coated finish (Front – 3 mtr height with hanging backlit fascia) shall apply as specified in the BOQ. Final design/drawing shall be shared/approved during execution. Regulatory clinics shall follow the same approved design parameters applicable to the relevant BOQ item



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11	BOQ A-2 (Page 17) and BOQ M-9 (Page 22)	Raised Fascia... A-2: "Passage Carpeting – 7500 Sqm"; M-9: "Carpeting outside halls – 2500 Sqmt"	Please confirm whether the passage and outside carpeting is to be plain single-colour needle-punch carpet (please specify colour and GSM), or printed/branded carpet with graphics (e.g. event logo, hall directions, wayfinding). If printed, please indicate the area to be printed. Please also confirm that fresh (new) carpet is required.	Passage and outside carpeting shall be plain, good-quality needle-punch carpet , unless branding is specifically instructed by EPCMD. Colour/specification shall be finalised with EPCMD. Fresh/new carpet shall be used.
12	BOQ Section B heading, B-3 and B-5 (Page 17)	Section B: "Registration for approx. 8000 - 10,000 pax"; B-3: "Registration units with laptop, printer, QR Code scanner with operator and data capturing units – 10 Nos"; B-5: "20mm Physical and Digital Lanyards combined with non-tearable badges – 5000 Nos"	(a) Please confirm the number of days for which the 10 registration units and operators are to be quoted – only the 3 show days (14–16 January 2027), or also the build-up day(s) for exhibitor badge collection and on-site pre-registration. (b) Against expected registrations of approx. 8,000–10,000, B-5 provides only 5,000 badges. Please confirm the total number of physical badges required, and whether the balance is to be issued as digital (e-)badges. (c) Please confirm whether the 5,000 badges include exhibitor badges (for approx. 5,212 sqm of stalls, we estimate 1,500–2,000), and badges for delegates, VIPs, speakers, media, foreign buyers and organisers, with category-wise quantities if available. (d) Please confirm whether contractor/build-up and dismantling passes (for exhibitors' stand contractors, vendors and agency staff) are within the agency's scope, and the estimated quantity.	Registration units shall be operational during the show period and such pre-event period as required for exhibitor/buyer registration and badge collection . Minimum 5,000 physical badges shall be supplemented by digital/e-badges as required to cater to the overall registration target of 8,000–10,000 participants. Category-wise allocation shall be finalised by EPCMD. Contractor/vendor passes shall be managed as part of event operations.
13	BOQ B-4 (Page 17) and BOQ M-13, M-14 (Page 22)	B-4: "Server, Software, Networking, Switcher with software engineer and hardware engineer with supervisor – 1 Job"; M-13: "High speed internet connection with 100 mbps speed for up to 500 users... for exhibition"; M-14: "...50 mbps speed for Dias... for conference"	(a) Please confirm whether a dedicated internet line for the registration area (counters, servers and online/QR badge printing) is to be provided by the agency, and if so whether it is covered under M-13 or is to be quoted separately, along with the required bandwidth. (b) IEMML already has an installed venue-wide Wi-Fi and wired internet network and is the service provider at the venue. We therefore request that the internet connectivity under M-13 (100 Mbps for up to 500 users in the exhibition halls) and M-14 (50 Mbps for the conference dais) be provided by IEMML and arranged/paid for by EPCMD as part of the venue booking, and that M-13 and M-14 be deleted from the agency's BOQ. If they are retained, please confirm that the agency may procure these services from IEMML at IEMML's tariff and share the applicable tariff with all bidders. (c) Please confirm whether exhibitors requiring internet at their stalls will order it directly from IEMML at their own cost.	Internet services required under M-13/M-14 shall be arranged as per the BOQ by the bidder. The successful bidder may coordinate with IEMML for venue connectivity where applicable. Exhibitors requiring additional internet connectivity at their stalls shall arrange/pay for such services separately unless otherwise specified by EPCMD.
14	BOQ G-2 and G-3 (Page 18)	"Installation of Paid Food Court ... Food and beverages etc will be catered by food catering agency, which will be	IEMML's empanelled caterers operate from IEMML's in-house kitchen and washing facilities and will make these arrangements themselves. We therefore request that item G-3 (kitchen shed 60'x60' with thatat tables, linen and plug points) be deleted from the BOQ through a corrigendum, and that the temporary kitchen construction and washing area be	The bidder shall provide the food court/dining-area setup as specified in the BOQ. You can avoid the kitchen setup if it is provided by IEMML. Catering shall be through IEMML-approved/empanelled caterers. Any



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		engaged by the Event Management agency separately and approved by IEML."	excluded from the scope of G-2, so that G-2 is quoted for the dining area/food court set-up only.	venue-specific kitchen/washing infrastructure shall be coordinated with IEML.
15	BOQ G-4 (Page 19)	"Providing lunch for 1500pax over 3 days during the show with buffet setup."	Please confirm whether this is 1,500 covers per day (4,500 in total) or 1,500 covers in total, and share the expected menu specifications.	G-4 refers to 1,500 covers for all three days , i.e. approximately 1,500 covers in total. Menu and service specifications shall be finalised with EPCMD.
16	BOQ G-4 (Page 19) – catering sub-item	"Silver spoon dinner for special guest and invitees – 150 nos"	Please confirm: (a) the date of the silver spoon dinner and whether it is separate from the Award/Gala Night dinner on 14th January 2027; (b) the venue – IEML banquet hall/VIP area or an off-site hotel – and if off-site, whether venue hire and guest transport are to be included; (c) whether set-up, décor, AV and service staff for this dinner are to be included in the quote; and (d) the expected menu standard (per-cover rate or category).	The Silver Spoon Dinner shall be treated as a separate hospitality requirement , with date/venue to be confirmed by EPCMD. The bidder shall include the required setup, décor, service and AV support where specifically included in the approved scope. Final menu/category shall be approved by EPCMD.
17	BOQ I-3 (Page 19)	"A two-member team to travel to Mumbai for the event."	Please confirm whether this reference to Mumbai is applicable, as the event is at Greater Noida.	The reference to Mumbai is a typographical error . The event is being organised at Greater Noida. The requirement shall be read as applicable to the event location/required travel as directed by EPCMD.
18	BOQ I-2 (Page 19)	"Meta Adv. and promotion at all social media platforms ... after allocation of work till event dates."	Please specify the media spend to be included in the quote, or confirm that it may be quoted as a separate line item.	The media/ad spend under I-2 shall be quoted as part of the relevant BOQ requirement , unless otherwise specified by EPCMD. The bidder shall clearly identify media spend and agency/service charges separately in its financial submission where applicable.
19	BOQ J-1 to J-5 (Pages 19–20)	J-1: "Videography - Complete Coverage of the event: multi-cam setup; Recording at all MR rooms and Plenary room; Handheld shoot for candid moments; Interview Bytes for social media – 1 Job"; J-2: "Photography - Complete coverage of all events with real time access to all media stake holders – 1	The scope of J-1 and J-2 is open-ended. To enable a comparable quote, please specify: (a) the number of days of coverage (show days only, or also build-up, inaugural rehearsal and the award night); (b) the number of video cameras/crews per day, and the number of cameras for the multi-cam set-up; (c) the number of meeting rooms (MR) and plenary halls to be recorded simultaneously, and the recording hours per day; (d) the number of photographers per day and whether a dedicated photographer is required for VIP/ministerial movements; (e) the number of interview bytes required; (f) the number of screens/locations to receive the live feed under J-3; and (g) the number and duration of edited outputs under J-4 (pre-show bytes, daily roundups) and the minimum number of edited photographs to be	Videography, photography and live-streaming shall cover the event programme, inauguration, conference sessions, meetings and other key activities as directed by EPCMD on the show days. The successful bidder shall deploy adequate professional teams and equipment to ensure complete coverage. Detailed deployment plan shall be finalised during execution.



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		Job”	delivered per day; and (h) for the live feed and social media live streaming under J-3, whether the dedicated internet bandwidth (uplink) will be provided and paid for by EPCMD/IEML, or is to be included in the agency's quote – and if the latter, the minimum bandwidth required. Please also confirm whether the screens at IEML referred to in J-3 are IEML's existing screens or are to be provided by the agency (see also our query on internet under B-4/M-13).	
20	BOQ K-8, 8a, 8b, 8c (Page 21)	Outdoor city branding 20,000 sqft (Delhi NCR) and 30,000 sqft (Gujarat – Surat & Ahmedabad, Mumbai, Vizag, Bangalore, Chennai); Metro branding 10 sites; Translights 15 nos.	Please confirm: (a) the display duration (number of days/weeks and start date) for each item; (b) whether 20,000 sqft under K-8 is the total area across all Delhi NCR locations (and not per location), and the indicative number, size and locations of sites, including how much is to be near airport terminals; (c) whether 30,000 sqft under K-8a is the total across all six cities (Surat, Ahmedabad, Mumbai, Vizag, Bangalore and Chennai) or is required per city, the city-wise split, and the display duration in each city; (d) whether the quote should cover media/site rental of hoardings and airport advertising (e.g. through the airport's advertising concessionaire), or only printing, mounting and dismounting on sites arranged by EPCMD; (e) whether municipal/authority permission fees and taxes are to be included; and (f) for K-8b (Metro Rail branding – “Static Internal Coach Panel Branding (Upper Header Panel & Side Wall Panel)... 10 Sites”): (i) please confirm whether the branding is required inside the train coaches, inside/at metro stations, or both; (ii) please define “site” – per city, per metro line, per station or per train rake; (iii) the number of train rakes, coaches per rake and panels per coach to be branded; (iv) the city-wise and line-wise distribution across Delhi NCR, Mumbai, Bangalore and Hyderabad (the RFP refers to Yellow/Blue Line); (v) the duration of the campaign (start date and number of weeks); and (vi) whether media rental payable to the respective metro corporations/their advertising concessionaires ; and (g) for K-8c (“Translights at different ministries and departments for marketing purposes – 15 Nos”), as access to Government ministry/department premises can only be arranged by EPCMD, we request that EPCMD obtain all permissions and site access, and that the agency's scope be limited to design, fabrication, installation and removal of the translights. Please also share the list of ministries/departments and locations, the size of each translight, and the display duration is to be included in the quote.	Outdoor/metro/translight branding shall be implemented at locations and for durations approved by EPCMD. Media/site rentals and statutory permissions shall be included only where expressly assigned in the BOQ. Government-premises access/permissions shall be facilitated by EPCMD wherever required; the agency shall be responsible for design, production, installation and removal within its scope.
21	BOQ K-7 (Page 21)	“Advertisement in	This item is unclear. It is not specified whether the Exhibitor's Directory	The Exhibitor Directory requirement shall cover



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		Exhibitor's Directory – 40 Nos; Branding on Event website – 6 Nos..."	is to be printed or issued as a PDF/digital directory, who is to compile and produce it, or what the "40 Nos" of advertisements refer to (design of 40 advertisement pages, or insertion of 40 advertisements). As the directory is not otherwise provided for in the BOQ, we request that this item be removed from the agency's BOQ. If it is retained, please specify the format (print/PDF), the number of pages and print quantity, and the scope of the 40 advertisements.	design/advertising integration as specified in the BOQ. The final format, digital/print requirement and quantities shall be confirmed by EPCMD. Bidders should price the requirement based on the BOQ and subsequent approved specifications.
22	BOQ E-5 (Page 18)	"Medical Device Awards management along with the jury, participants finalisation and category creation."	Please confirm whether jury honorarium, travel and hospitality are excluded.	Jury honorarium, travel and hospitality for the Medical Device Awards shall be excluded unless specifically included in the BOQ/approved scope.
23	BOQ M-1 (Page 21)	"Onsite Management: A dedicated team of 4 senior professionals onsite to ensure seamless execution, The Hall Manager required for Managing the Halls; Hostesses to be provided for 3 days to manage areas such as the B2B lounge, conference area, and VIP lounge, Expert guidance and support throughout the event duration, Back-office management services, including exhibitor follow-ups on event manuals, requirements, and design approvals – 1 Job"	The scope of M-1 is not quantified. Please confirm: (a) the start and end dates of deployment for the 4 senior professionals and for the back-office team (from award of work, or from a specified date, until closure); (b) the number of Hall Managers – we propose one Hall Manager per hall (Halls 1, 3, 5, 7, 8 and BH), i.e. 6 Hall Managers – and their deployment days (build-up, show and dismantling); (c) the number of hostesses and their deployment by location (B2B lounge, conference/banquet hall, VIP lounge, registration, CEO boardroom, pavilions and any other area), shifts and working hours; (d) the number of back-office staff for exhibitor follow-ups and design approvals; and (e) whether the M-1 manpower is in addition to, or overlaps with, the Core Team and non-key staff under M-19 and Annexure V-B.	The successful bidder shall deploy the manpower specified in the BOQ and Annexure V-B. Detailed deployment dates, shifts and locations shall be finalised in consultation with EPCMD. Hall management shall cover all halls assigned for the event.
24	BOQ M-2 (Page 21)	"Construction of EPCMD office with white powder coated aluminium modular system with branding and workstations and 3 desktops plus black and white printer: stationery for EPCMD Office – 1 Job"	IEML has ready glass-partitioned rooms on the Ground Floor and First Floor adjacent to the halls. We propose that the EPCMD office be located in one of these existing rooms instead of a constructed aluminium modular office, with the agency providing furniture/workstations, 3 desktops, a black-and-white printer, internet connectivity, branding and stationery. Please confirm: (a) whether this is acceptable; (b) that the rental of the IEML room will be borne by EPCMD as part of the venue booking; (c) the period for which the office	An existing IEML room may be used as the EPCMD office subject to availability and EPCMD/IEML approval. The successful bidder shall provide furniture, workstations, desktops, printer, branding and other items specified in the BOQ. Venue rental, if separately applicable, shall be treated as a venue charge.



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			is required (build-up, show and dismantling days); and (d) the number of workstations required.	
25	BOQ M-18 (Page 22)	"Interactive Display Panel with application and software to display the information about the stalls (theme, category, stall no, etc.) – 1 Job"	Please specify: (a) the type of hardware required – interactive touch-screen kiosks, LED screens/video walls, or large-format touch displays; (b) the size of each display (e.g. 55"/65"/75" or LED wall dimensions); (c) the number of units and their locations (entrances, registration, each hall, foyer); (d) the duration of deployment (show days only, or also build-up); and (e) whether the application/software (exhibitor search, hall map, wayfinding) is to be custom-developed by the agency, and whether exhibitor data will be provided by EPCMD.	The interactive display requirement shall be implemented as an interactive digital information/wayfinding system . Hardware size, number and locations shall be finalised by EPCMD. The system shall provide stall search, exhibitor information, categories/hall mapping and other approved information.
26	BOQ M-24 (Page 23)	"Marketing partner through tele-calling, one to one meetup, zoom meetings etc. through potential stakeholders, like manufacturing companies, turnkey solution providers, hospital consultants, start-ups etc. – 1 Job"	Please specify: (a) the start and end dates of the marketing/outreach campaign; (b) the number of tele-callers/outreach executives to be deployed; (c) the expected targets, if any (number of calls, one-to-one meetings, Zoom meetings). We further request that all databases (EPCMD members, past exhibitors and visitors, industry associations, hospitals, consultants and start-ups) be provided by EPCMD, and that the agency's scope be limited to outreach using these databases.	The marketing/outreach (including exhibitor's finalization and sponsorship finalization) campaign shall commence from the date specified by EPCMD and continue through the event. The bidder shall deploy adequate manpower for tele-calling, one-to-one meetings and online outreach. EPCMD shall provide/enable access to relevant databases available with it, subject to applicable data/privacy requirements.
27	BOQ M-21 (Page 23)	"Hotel and Transport Bookings for Overseas Buyers; Travel & Accommodation arrangements for EPCMD and Government officials (as per requirement put up by the competent authorities...)"	Please confirm that hotel / airfare and local transport for overseas buyers and for EPCMD/Government officials is not to be quoted. Our role is limited to management only.	The bidder shall manage hotel, airfare and local transport bookings for overseas buyers and EPCMD/Government officials as per the approved requirement . The actual travel/accommodation expenditure of such persons shall be dealt with as per the RFP/approved arrangements and shall not be presumed to be part of the bidder's fixed service fee unless specified in the BOQ.
28	BOQ M-20 and M-22 (Page 23)	"Buyer sourcing – Minimum 250 Foreign Buyers..."; "Reimbursement programme of successful RBSM candidates as per eligibility..."	Please confirm RBSM buyer package details.	The RBSM programme shall cover minimum 250 foreign buyers . Package components, eligibility, reimbursement and related terms shall be as per the approved RBSM framework and directions of EPCMD.
29	BOQ M-15 (Page 22)	"6 nos 12-seater Vehicle for 4 days plus 2 Innovas – for 19 days"; "taxi will be	The period 25th December 2026 to 16th January 2027 is 23 days. Please confirm the number of days to be quoted for the 2 Innova Crysta vehicles, and whether the 2 Innovas in M-15 (first line) and M-15	The vehicle requirement shall be read as per the BOQ and approved deployment schedule. The two Innova Crysta requirements shall be



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		provided from 25th December 2026 to 16th January 2027."	(second line) are the same vehicles, to avoid double pricing.	treated as separate only where separately specified in the BOQ ; the successful bidder shall avoid duplicate billing for the same vehicle/service period.
30	BOQ M-19 (Page 22) vs Annexure V-B (Page 26)	BOQ: Event Manager 01, Manager-Client Services 01, Executive Staff 04, Electricians 03. Annexure V-B: 02 each of key personnel, Manager – Food Court 02, Executive Staff 12, MTS 10, Announcer 01, Electricians 06.	Please confirm start / end dates/	The manpower requirement shall be governed by the final BOQ and Annexure V-B , read together. In case of discrepancy, the final corrigendum/clarification issued by EPCMD shall prevail. Deployment shall be from the dates specified by EPCMD through the work order/event schedule.
31	BOQ Notes (Page 23)	"...Media Desk staffed with a minimum of four qualified professionals... Payment for this component will be made based on the recommendations of the said Committee."	Please share the evaluation criteria/KPIs the Committee will apply for release of payment for the media component.	Media-component payment shall be released based on the achievement and satisfactory completion of the approved media plan/KPIs , as certified/recommended by the designated EPCMD Media Committee. Detailed KPIs may include planned versus executed campaigns, reach/impressions, media placements, content delivery and documented outputs.
32	BOQ Notes (Page 24)	"Any damage to property or charges imposed by ITPO will be borne by the EMA."	Please confirm that the reference to ITPO should read IEML.	Clarified. The reference to ITPO shall be read as IEML wherever appearing in the relevant clause.
33	BOQ G-4 (Page 18) and BOQ M-11 (Page 22)	G-4: "Event Catering (IEML empaneled/approved) – 1 Job" followed by un-numbered catering items; M-11: "Necessary Licenses and Permissions – 1 Job" followed by items (i) to (iv).	Please confirm whether G-4 and M-11 are headings (to be priced only through their sub-items) or are separately priced line items.	G-4 and M-11 are BOQ heads and shall be priced in accordance with their respective sub-items. Bidders should not duplicate-price the heading and its constituent sub-items.
34	BOQ M-3 and M-11 (Pages 21–22); BOQ M-17 (Page 22)	M-3: "Necessary Licenses and Permissions (CPL, Fire Licence, Health Licence, Public Liability and comprehensive license)"; M-11 (i)–(iv): Public liability	(a) M-3 and M-11 appear to cover the same licences, and M-11(i) overlaps with M-17. Please confirm whether these are duplicate items and how they should be priced. (b) Permissions and licences (Fire NOC, CPL, Health Trade Licence, etc.) for events at IEML are normally obtained through / in coordination with IEML as the venue owner. We request that EPCMD confirm the licences to be obtained, the role of	Licences/permissions shall be obtained in coordination with IEML and relevant authorities. The successful bidder shall undertake documentation, coordination and compliance for items falling within its scope. Venue-specific statutory/authority charges shall be dealt with



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		and comprehensive insurance, CPL License, Health Trade License, Fire License; M-17: "Third Party insurance..."	IEML, and that statutory/authority fees and any IEML charges for these permissions will be borne by EPCMD, with the agency providing documentation and liaison support only. (c) M-17 requires "Third Party insurance to cover loss of or damage to Equipment/ products". Exhibits and goods belong to the exhibitors, and it is standard practice that each exhibitor insures its own exhibits, goods and stand materials (this can be made mandatory in the Exhibitor Manual). Neither EPCMD nor the agency has an insurable interest in exhibitors' goods. We therefore request that the scope of M-17 be revised accordingly and that exhibitors be required to insure their own goods. (d) At most, a Public Liability insurance policy for the event may be taken. Please specify the limit of indemnity required (per occurrence and in aggregate), the period of cover (build-up, show and dismantling days), and whether EPCMD is to be the named insured, so that all bidders price the same cover. The agency will insure its own equipment, materials and personnel (including workmen's compensation) at its own cost.	as applicable. Exhibitors shall remain responsible for insurance of their own goods/exhibits unless otherwise specified. Event public-liability insurance shall be maintained as required under the RFP.
35	BOQ M-4, M-5, M-6 (Page 21) and M-23 (Page 23)	M-4: "Sanitation/cleaning workers for Setup and show dates with cleaning material"; M-5: "Landscaping of the halls"; M-6: "Conservancy with vacuum cleaning of carpet, cleaning of toilet with accessories... including manpower"; M-23: "Landscaping in and around the venue and event location".	IEML provides its own in-house housekeeping, conservancy (including toilets and common areas) and horticulture/landscaping services at the venue. Please confirm with IEML and advise: (a) whether these services are included in EPCMD's venue booking or are mandatorily provided by IEML at a charge, and if so whether that charge is borne by EPCMD; (b) if IEML's services apply, that M-4, M-5, M-6 and M-23 may be deleted, or limited to cleaning within the agency-built areas (stalls, pavilions, lounges, food court) – with the scope, number of staff, shifts and days specified; (c) M-23 covers landscaping "in and around the venue". The outdoor areas of the IEML campus are common areas shared by several events held concurrently and are maintained by IEML. We therefore request that M-23 be deleted from the agency's BOQ and remain with IEML; and (d) if M-5 (landscaping of the halls) remains in the agency's scope, please specify the expected extent (e.g. number and size of planters, areas to be covered).	Venue-level housekeeping, conservancy and landscaping shall be coordinated with IEML. The bidder shall remain responsible for cleaning/housekeeping of areas and structures specifically created/managed by it under the BOQ. The final responsibility matrix shall be aligned with IEML's venue arrangements. BOQ item M-4, M-5, M-6 and M-23 shall remain in the scope.
36	BOQ M-8 and M-10 (Pages 21–22)	M-8: "Fire Tender & Fire marshals during setup days and show days with fire extinguishers at various locations inside exhibition hall..."; M-10: "Security Service with guards,	IEML hosts several events concurrently and provides venue-level fire safety (fire tender, fire station/marshals, fixed fire-fighting systems) and campus security through its own agencies. Please confirm with IEML and advise: (a) whether fire tender, fire marshals and venue/perimeter security are provided by IEML under EPCMD's venue booking, or are chargeable, and if so whether that charge is borne by EPCMD; (b) if IEML provides these, that M-8 and M-10 may be deleted or limited to	Venue-level fire safety and security shall be coordinated with IEML. The bidder shall provide event-specific fire/security manpower and equipment expressly required under the BOQ. The final deployment shall be coordinated with IEML and EPCMD. BOQ item M-8 and M-10 shall remain in the scope.



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		supervisors, metal detector door frame and HHMD for setup and show days"	event-specific requirements within the halls (e.g. portable extinguishers at agency-built structures, DFMD/HHMD screening at event entry points, and in-hall guards during non-show hours), with the number of guards/marshals, shifts and days specified; and (c) that the agency's Senior Security Advisor and Senior Fire Safety Advisor (Annexure V-B) will coordinate with IEML's teams.	
37	BOQ K-1(i)(e) to (j) and K-1(ii) (Page 20)	"Event Compendium – 1000 Job; Future and R&D Pavilion Compendium – 200 Job; Knowledge Papers – 200 Job; Post Show Report – 200 Job; Speakers Profile – 200 Job; Various invitation cards – 200 Job"; Printing: "a) Compendium" (no quantity); "e) Post show report (A4 size) – 10 Copies".	Please confirm whether the quantities under K-1(i) are numbers of printed copies or design jobs; the number of pages and specifications of each; the print quantity for the Compendium under K-1(ii)(a); and the print quantity for the Post Show Report (200 or 10).	Quantities mentioned under K-1 shall be read as specified deliverables/outputs , with print quantities where expressly stated. The successful bidder shall submit final specifications, page counts and print quantities for EPCMD approval before production.
38	BOQ K-1(i)(k) (Page 20) and BOQ B-5 (Page 17)	"Badges and car passes – 1000" (no unit); "20mm Physical and Digital Lanyards combined with non-tearable badges – 5000 Nos" against registration of approx. 8,000–10,000 pax.	Please confirm the unit for K-1(i)(k) and whether these 1,000 badges and car passes are in addition to the 5,000 badges under B-5 (see also our query on Section B above).	The 1,000 badges/car passes under K-1(i)(k) shall be treated as an additional requirement only where separately identified in the BOQ . The 5,000 physical/digital lanyard/badge requirement under B-5 shall remain as specified.
39	BOQ K-1(i)(l) (Page 20)	"Newspaper advertisements (design and layout as per publishing standards in leading english newspaper) A4 size – 2 Ads"	Please confirm whether the scope is design only.	Newspaper advertisement shall include design, layout, publication and production/placement as specifically required by EPCMD . Final publications and insertion details shall be approved by EPCMD.
40	BOQ K-3 and K-4 (Page 20)	K-3: "Main Entrance Gate with graphics (Large) with appropriate dimensions (Approx. 30ftx20ft; 12ftx20ft) and artistic	(a) Please confirm whether 50,000 sqft under K-3 covers all flex branding across the venue (gates, façades, backdrops, signage), or only the main entrance gate(s), and the number of large gates. (b) For K-4, please specify the location of each of the 4 small gates (e.g. hall entrances, IEML entry gates, registration area, banquet hall) and the	K-3 and K-4 shall cover the specified entrance-gate branding and associated graphics. Final locations, dimensions and artwork shall be approved by EPCMD in consultation with the venue.



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		design matching the theme – 50000 sqft”; K-4: “Main Entrance Gate with graphics (Small) with appropriate dimensions and artistic design matching the theme – 4 nos”	dimensions (width x height) of each. (c) Please confirm the location of the main entrance gate(s) under K-3 and whether the two sizes indicated (30ft x 20ft and 12ft x 20ft) refer to one gate or to separate gates.	
41	BOQ K-7 (Page 21)	K-7: “Partner Ministry Branding on Thankyou Panel at Prominent locations (exhibition venue, inaugural venue, dinner venue) – 1 Job; Backdrop, Signages, Buntings etc. – 3 Nos; Branding on Event website – 6 Nos; Advertisement in Exhibitor’s Directory – 40 Nos; Standee Panels – 4 Nos; Registration – 1 Job”	(a) For the Thank-you Panels, please specify the number of panels, their locations and sizes. (b) For “Backdrop, Signages, Buntings etc. – 3 Nos”, please specify what each of the 3 units comprises, their locations and sizes. Alternatively, to ensure comparable bids, we suggest that these items be quoted at a rate per sq ft of printed flex on MS frame, with EPCMD specifying the estimated total area. (c) For the 4 Standee Panels, please specify the size of each, the type (roll-up standee, sunboard, or flex on MS frame) and their locations. (d) For “Registration – 1 Job”, please clarify the scope – e.g. registration backdrop, counter fascia branding, overhead/directional signage – with the number of elements, their sizes and locations; alternatively, this may be quoted at a rate per sq ft with EPCMD specifying the estimated area.	Partner Ministry branding shall be executed at prominent approved locations. Final sizes, locations and quantities shall be provided/approved by EPCMD during execution. The bidder shall submit artwork/layouts for approval before production.
42	BOQ G-4 (Page 19) – catering sub-item	“Paid water/cold drinks/ tea-coffee stations to be placed at multiple points across the event venue – 1 job”	Please confirm the number of stations and whether the revenue from these paid stations will be retained by the caterer/agency.	The number and location of paid beverage stations shall be finalised by EPCMD. Revenue arrangements shall be as agreed with the approved caterer/operator and shall not be assumed by the bidder unless specified in the BOQ.
43	BOQ I-1 (Page 19)	Posting schedule: 1–15 Dec 2026 (2 posts/week), 16–31 Dec 2026 (3 posts/week), 11–13 Jan 2027 (daily), 14–16 Jan 2027 (live).	Please confirm whether posting is required between 1st and 10th January 2027, and the list of platforms to be covered.	Social-media posting shall start immediately after LOA. Kindly refer to clause 14.4, which says The successful bidder shall be required to execute the contract for the services within seven (7) days from the date of issuance of the Letter of Award.
44	BOQ M-19a (Page 23)	“Dedicated staff deputed at EPCMD office immediately after work allocation till end of the event event closure and submission of closure reports – 5 nos”	Please confirm the expected period of deployment (start and end dates) and working days/hours for the 5 staff.	The five dedicated staff under M-19a shall be deployed from the date directed by EPCMD after award of work until event closure/required post-event reporting , subject to the approved work plan.



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45	BOQ E-3 (Page 18)	"Cultural folk performances and artist management – 1 Job"	Please indicate the expected scale of the cultural programme (number and profile of artists/troupes, duration) to enable a comparable quote.	The cultural programme shall be curated by the successful bidder in consultation with EPCMD. The number/profile of artists and duration shall be finalised based on the approved programme and budget.
46	BOQ C-1, C-2, C-3 (Pages 17–18)	"...making of content for the suggested technologies... Suggest state of the art technology... using screens and TV's / truss structure/ tablets..."; "...TV, LED's..."; "...plasma screens..."	For the R&D, Future and Start-up Pavilions, please specify: (a) the number and size of TVs/LED screens/tablets/plasma screens required in each pavilion; (b) whether the technologies/exhibits and their working models will be provided by the participating ministries, institutions and start-ups, with the agency responsible only for display design, fabrication and AV; (c) the extent of "content creation" expected (e.g. number of technology write-ups, videos, panels); and (d) the number of individual booths/participants within each pavilion.	The participating Ministries/institutions/start-ups shall provide their respective technologies/exhibits/content inputs. The agency shall be responsible for display design, fabrication, AV integration and presentation , along with content development where specifically required. Detailed quantities will be finalised by EPCMD.
47	BOQ D, G-4 and J-1 (Pages 18–19)	Catering refers to "VIP Lounge", "CEO Round Table" and "Speakers Lounge"; J-1 refers to "Recording at all MR rooms and Plenary room"; BOQ Notes require a "dedicated Media Desk".	The BOQ does not include set-up items for a VIP Lounge, Speakers Lounge, Media Centre/Media Desk, meeting rooms (MR) or the CEO Round Table. Please confirm: (a) whether these will be located in existing IEML rooms (with rental borne by EPCMD); (b) the number, size and capacity of each; and (c) the furniture, AV and branding to be provided by the agency – or confirm that these are to be priced within existing BOQ items (and which).	VIP Lounge shall be located in available IEML facilities/approved event areas. The agency shall provide furniture, branding, AV and other requirements specifically allocated to it under the BOQ. CEO Roundtable Specifications are mentioned in C5. Speakers Lounge near conference area, Media Centre, Meeting Rooms shall be made within the IEML Premises.
48	BOQ G-1 (Page 18)	"Making of B2B Lounge... seating arrangements... Glass round Table..." – Section heading: "B2B Lounge with FOREX Table"	Please specify: (a) the number of B2B meeting tables/seating capacity required for the Reverse Buyer-Seller Meet with 250+ foreign buyers; and (b) whether the FOREX table/counter will be operated by an authorised bank/money changer arranged by EPCMD, with the agency providing only the counter space.	The B2B Lounge shall be designed to accommodate the 250+ foreign buyers and participating Indian companies , with the number of meeting tables/seating arrangements to be finalised based on the B2B schedule. The FOREX facility shall be provided/operated by an authorised financial institution; the agency shall provide space/support as required.
49	BOQ D-1 and D-2 (Page 18)	"Setup of inaugural stage in banquet hall including arrangements: (Show running, content creation and coordination with organisers and ministry) LED screen... 500 pax with sofa seating 50pax..."	Please confirm: (a) which banquet hall at IEML is intended, and that its rental is borne by EPCMD; (b) the size of the stage and LED screen required; (c) the number of conference days/sessions and whether parallel sessions are planned; and (d) whether conference programme curation, speaker invitations, and speaker travel, accommodation and honoraria are within the agency's scope or will be handled by EPCMD.	The inaugural/conference setup shall be in the designated IEML banquet/conference facility approved by EPCMD. Stage, LED, seating and AV shall be provided as per the BOQ. Programme curation, speaker invitations and official travel arrangements shall be handled as directed by EPCMD.



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50	BOQ F-1 and F-2 (Page 18)	"EMCEE – Inaugural & Conference sessions – 1 nos – 3 Days; Gala Dinner – 1 nos – 1 Day"	Please specify the expected profile of the emcees (e.g. professional bilingual English/Hindi anchor, or celebrity anchor), to enable comparable quotes.	The EMCEE shall be a professional event/conference anchor with appropriate experience and language proficiency , subject to EPCMD approval. Final profile shall be mutually agreed before deployment.
51	BOQ E-4 (Page 18) and BOQ L-1 to L-6 (Page 21)	"Customised Trophies / Awards... 12 Nos"; "Conference bags... Notepads... Pen... Bags/tags... Mementos... Media Kits..."	Please share the specifications (material, size, type) or indicative unit budgets for the trophies and collaterals, or confirm that bidders may propose specifications, subject to EPCMD's approval of samples.	Trophy and collateral specifications shall be proposed by the bidder and approved by EPCMD. The bidder shall submit samples/designs and specifications before production.
52	BOQ K-1(i)(b) (Page 20), BOQ B-2 (Page 17) and BOQ M-25 (Page 23)	"Customized emailers to support promotional and registration campaigns – 1 Job"; "Microsite with dashboard for online registration – 1 Job"; "Website development for the event – 1 Job"	(a) For emailers, please specify the number of emailer designs and mailing campaigns, the volume of emails, whether the bulk-email platform cost is to be included, and confirm that the mailing database will be provided by EPCMD. (b) Please confirm whether the existing event website (indiamedtechexpo.in) is to be used or a new website is to be developed, the ownership of the domain and hosting, the duration of hosting/maintenance, and how the website (M-25) differs from the registration microsite (B-2).	Customized emailers, microsite, registration system and website shall be integrated with the IMTE 2027 digital ecosystem. EPCMD shall provide available content/database inputs. The bidder shall clearly distinguish between the registration microsite/dashboard and the event website . Domain/hosting/maintenance arrangements shall be as approved by EPCMD.
53	BOQ M-7, M-12 and M-16 (Pages 21–22)	M-7: "Medical Room installation and Ambulance..."; M-12: "CCTV Room and Camera installation with recording DVR..."; M-16: "Golf Carts for VIPs – 4 nos..."	IEML has installed CCTV surveillance and a control room, and may provide medical room and golf-cart facilities. Please confirm with IEML whether these can be used under EPCMD's venue booking. If they remain in the agency's scope, please specify: the number of CCTV cameras and days; the number of doctors, nurses and ambulances and days; and the days for which golf carts are required.	CCTV, medical room, ambulance and golf-cart arrangements shall be coordinated with IEML. Existing venue facilities may be utilised where available and approved. Any additional event-specific requirement shall be provided by the agency as per the BOQ and EPCMD's directions.
54	BOQ M-15 (Page 22)	"Transport/ shuttle services during the event (to & fro) (6 nos 12-seater Vehicle for 4 days...)"	Please specify the shuttle routes (e.g. nearest metro station, partner hotels, airport), frequency and operating hours.	Shuttle services shall operate between designated hotels/transport hubs and IEML , as finalised by EPCMD. Routes, frequency and operating hours shall be communicated to the successful bidder before deployment.
55	Section IV-B, S.No. 3 (Page 12) and Annexure III (Page 16)	Component-wise plan to cover "...Parking & Traffic Management..."	The BOQ has no item for parking and traffic management. Please confirm whether parking and traffic management is within IEML's scope, or specify the agency's scope (e.g. marshals, signage, VIP parking) to be priced.	Venue-level parking and traffic management shall be coordinated with IEML. The agency shall provide event-specific marshals, signage and VIP parking support where included in the BOQ/approved event plan.
56	General – Exhibitor services	BOQ M-1: "...exhibitor follow-ups on event"	Please confirm: (a) whether the agency is to prepare the Exhibitor Manual; (b) whether additional power, furniture and services ordered by	The successful bidder shall prepare/manage the Exhibitor Manual and exhibitor-service



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		manuals, requirements, and design approvals"; BOQ A-1: "One power point 5/15 amp."	exhibitors will be supplied and billed directly by IEML/the agency to exhibitors; (c) who bears IEML charges for rigging/hanging banners, hall security/damage deposits and contractor registration; and (d) whether power supply to stalls up to the hall panels is provided by IEML.	coordination. Additional services ordered by exhibitors shall be handled as per the approved exhibitor-service mechanism. IEML charges relating to rigging, contractor registration, deposits, etc. shall be dealt with as per IEML's applicable rules.
57	Annexure X, Clause 3 (Page 31)	"Advance payment of 20% of the total contract value... Bank Guarantee: Bidder is required to submit a Bank Guarantee for an equivalent amount paid as advance i.e. 5%."	Please confirm the amount of the Bank Guarantee against the advance (20% or 5%) and whether it is separate from the 5% Performance Security under Clause 15.2.	The advance payment shall be governed by Annexure X. The Advance Bank Guarantee shall correspond to the actual advance released , while the Performance Security shall remain 5% of the contract value , as separately prescribed under Clause 15.2.
58	Annexure X, Clause 3 (Page 31)	"The balance 80% of the estimated contract value will be released within Six month after completion of event..."	Given the substantial pre-event expenditure, we request consideration of milestone payments (e.g. 20% advance, 40% on completion of set-up and verification, and balance within 60 days of submission of bills).	Payment shall be made as per the payment schedule prescribed in the RFP. Any modification to milestone-based payments, if approved by the competent authority, shall be communicated through a formal corrigendum.
59	Annexure X, Clauses 1 & 2 (Page 31)	"In case of any increases or decreases, the payment would be made proportionately (actual basis)..."	Please confirm that quoted unit rates will apply to any variation in quantities, and whether any limit on variation applies.	Variations in quantities shall be dealt with on the basis of the approved final quotation prescribed in the RFP/contract.
60	Annexure X, Clause 5 (Page 31)	"EPCMD reserves the right to terminate the contract at any time ... without any financial consideration/implication."	Please confirm that, in case of termination without default of the agency, payment will be made for work executed and verifiable committed costs incurred up to the date of termination.	In case EPCMD terminates the contract without default attributable to the agency, payment shall be made for work satisfactorily executed and duly verifiable committed costs , subject to contractual approval and applicable terms.
61	Annexure X, Clause 6 (Page 31)	"...liquidated damages at the rate of 2% of the relevant component of BOQ for each day of delay..."	Please confirm that LDs will not apply to delays attributable to EPCMD/Ministry approvals, venue access, or force majeure.	Liquidated damages shall not apply to delays demonstrably attributable to EPCMD, Ministry/authority approvals.
62	Clause 15.2 (Page 8) and Clause 15.1 (Page 8)	"A Performance Security of an amount equivalent to 5% of the total value of the contract amount... valid for a period more than Eleven	Please define the contract period (start and end dates) so that the validity date of the Performance Security can be determined, and confirm the timeline for refund of EMD to unsuccessful bidders and whether the EMD of the successful bidder may be adjusted against the Performance Security.	The contract period shall be as specified in the Work Order/Agreement. Performance Security shall remain valid for the period prescribed under Clause 15.2. EMD refund/adjustment shall be made as per the applicable RFP



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		Months beyond the expiry of contract period..."		provisions.
63	Annexure X (Pages 31–34)	The Terms and Conditions do not contain a force majeure or event postponement/cancellation clause.	Please confirm that a standard force majeure clause will apply, and that in the event of postponement or cancellation of the event by EPCMD or due to force majeure, the agency will be paid for work executed and verifiable committed costs incurred, and no liquidated damages will apply.	A standard force majeure provision shall not apply apart from cancellation of the event. In case of cancellation, payment shall be considered for satisfactorily executed work and approved/verifiable committed expenditure, subject to the contractual terms.
64	Clause 7.3 (Page 5)	"EPCMD will not entertain any deviations to the RFP Document at the time of submission of the Proposal or thereafter."	In view of the above, we request EPCMD to issue a consolidated corrigendum/clarification so that all bidders respond on the same basis.	EPCMD shall issue a consolidated clarification/corrigendum , wherever required, and the same shall be applicable uniformly to all bidders. No bidder shall be permitted to deviate from the RFP conditions except to the extent specifically clarified/corrigended by EPCMD.
65	Page 12 – Evaluation Criteria, Sr. No. 2	Similar events during the past five financial years (FY 2021–2026), each project of INR 2 Crore or above.	Kindly clarify whether work orders/projects falling in FY 2026-27, including projects already awarded/undertaken during the current financial year, will also be considered for evaluation, particularly since the present RFP is being issued during FY 2026-27.	Experience shall be considered for FY 2021–22 to FY 2025–26, as specified in the RFP.
66	Page 12 – Evaluation Criteria, Sr. No. 2	Project value is required to be INR 2 Crore or above.	For international projects executed in currencies other than INR, kindly clarify the exchange-rate methodology to be adopted for conversion into INR. Will the conversion be based on the exchange rate prevailing on the work-order date, completion date, invoice date, or the date of evaluation?	Project values shall be converted into INR using the applicable RBI reference exchange rate on the work-order date.
67	Page 12 – Evaluation Criteria, Sr. No. 2	20 marks for two similar Mega International Events and additional 5 marks for each additional similar event.	Kindly clarify whether each additional qualifying event carries 5 additional marks irrespective of its value, and whether a single work order/project having a value substantially higher than INR 2 Crore will receive only the marks applicable to one qualifying event. For example, if a bidder has executed a single event/work order of INR 10 Crore, please clarify whether it would receive 20 marks for the qualifying two events only, or whether the higher project value has any additional scoring benefit.	Marks shall be awarded as per the RFP. One work order shall count as one event, irrespective of project value.
68	Page 12–13 – Evaluation Criteria, Sr. No. 3	Proposed venue/layout design with 3D Drawings/visualisations carries marks.	Preparation of detailed 3D drawings/visualisations is a substantial design exercise involving professional resources and cost. Kindly consider requiring detailed 3D drawings/design development from the successful bidder after award, while the technical bid may be evaluated on conceptual layout, methodology and indicative design approach. Alternatively, kindly specify the minimum level/detail of 3D design	Conceptual layouts and indicative 3D visuals can be submitted with the technical bid/presentations. People with the 3D designs will be preferred. Detailed drawings shall be developed after award.



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69	BOQ – Landscaping / Page 21–23	Landscaping of halls and landscaping in and around the venue/event location are mentioned as separate requirements.	expected at the bidding stage. Kindly provide detailed specifications, approximate area/quantity, design requirements, number/type of plants/planters, duration, maintenance period and locations for landscaping. This is required for accurate costing and comparison of bids.	Landscaping shall be provided as per the BOQ and approved layout. Additional specifications shall be communicated, wherever required.
70	BOQ – Various Items	Several BOQ items are specified as “1 Job” without clearly specifying the number of days / deployment duration.	Kindly clarify the number of days for each variable service/item, including security, housekeeping, medical services, fire safety, manpower, internet, CCTV, transportation, golf carts, media desk, etc. Also kindly clarify whether the quoted rate shall cover only event days or the complete setup, event and dismantling period.	Rates shall cover setup, event operations and dismantling, as applicable to the specified scope.
71	BOQ – Electricals / Page 23	Power distribution from main panel board & generator up to hall and sub-distribution is specified.	Kindly clarify the power requirement/load in KVA, source of power, availability of permanent power at the venue, DG/Genset requirement, fuel responsibility and electrical connection charges. In case DG sets are required, kindly clarify whether procurement/hiring, fuel, operation and manpower shall be in the Event Management Agency's scope.	Permanent power supply shall be provided by IEML, subject to availability and the sanctioned load requirement. The Event Management Agency (EMA) shall be responsible for arranging DG/Genset facilities, wherever required, including procurement/hiring, fuel, operation and deployment of necessary manpower. The cost of electrical connections and applicable charges shall be borne as per the terms and conditions specified in the tender.
72	Eligibility / Core Team and BOQ – Human Resources	Core team and various technical personnel are specified.	Considering the scale and nature of the exhibition, kindly clarify whether a qualified Structural Engineer is required as part of the Core Team / technical team, particularly for temporary structures, stages, hangars, pavilions, elevated platforms, gates and other structural installations.	The agency shall ensure qualified structural expertise and required safety certifications for structures.
73	BOQ – Branding / Graphic Designing & Printing	Several branding requirements are mentioned, including outdoor branding, metro branding, airport branding, city branding, ministry branding, etc.	Several branding requirements are described without precise specifications. Kindly provide location-wise quantities, dimensions, material specifications, display duration, installation/dismantling requirements and applicable permissions/charges for each branding component. This will enable bidders to submit comparable financial bids.	Branding shall be executed as per the BOQ, approved plan and applicable permissions. It is mentioned in the BoQ.
74	Page 11 – Eligibility Criteria	Minimum average annual turnover of INR 2 Crore for FY 2023-24, 2024-25 and	Kindly confirm the minimum turnover requirement. There appears to be an inconsistency with Annexure VIII – Annual Turnover, where a minimum average annual turnover of INR 10 Crore is mentioned. Kindly	The applicable turnover threshold shall be 2 cr.



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		2025-26.	clarify which requirement shall prevail.	
75	Page 11 – Eligibility Criteria / EMD	The eligibility section mentions submission of EMD by a date that appears different from the bidding schedule.	Kindly confirm the correct deadline for submission of EMD and Tender Fee. The Schedule of Bidding Process specifies 15th October 2026 up to 10:00 AM.	The deadline is 15 October 2026, up to 10:00 AM, as per the bidding schedule, subject to any corrigendum.
76	BOQ – Catering / Food Court	The RFP provides for catering through an IEML-empanelled/approved catering agency and also requires the Event Management Agency to manage catering.	Kindly clarify whether the Event Management Agency is expected to quote the complete catering cost in the BOQ, including food, manpower, service equipment, crockery, kitchen, transportation and taxes, or whether the actual catering cost will be reimbursed separately on an actual basis.	Catering shall be managed through an IEML-approved agency. Costs and reimbursement shall be governed by the BOQ and contract terms.
77	BOQ – Buyer Sourcing	Minimum 250 foreign buyers are to be sourced through various channels.	Kindly clarify whether the requirement of 250 foreign buyers means 250 qualified/registered buyers, buyers physically attending the event, or buyers who participate in B2B/RBSM meetings. Also kindly clarify the basis on which achievement of this KPI will be measured for payment/evaluation purposes.	The agency shall source and facilitate 250 qualified foreign buyers. Achievement shall be verified through registration, attendance and meeting records.
78	BOQ – Media & Publicity	Media-related work includes social media, PR, videos, press releases, media desk and daily content.	Kindly clarify whether media buying/ad-spend budgets, publication charges, paid digital promotion, outdoor media rental and other third party media costs are to be included in the bidder's quoted rates or will be reimbursed separately against actual expenditure/approved budgets.	Media activities and third-party costs shall be treated as per the BOQ. Separate expenditure requires prior written approval wherever applicable. Everything should be included in the BoQ.
79	BOQ – Transportation	The BOQ specifies 6 nos. 12-seater vehicles for 4 days and Innovas for 19 days, including a period from 25th December 2026 to 16th January 2027.	Kindly clarify the exact deployment schedule, number of vehicles, kilometres/hours per day, fuel/toll/parking responsibility and requirement for drivers for each category of vehicle.	The BOQ shall be revised to provide for 6 nos. of 40-seater buses for 4 days, 2 nos. of Innova vehicles for 19 days, and 5 nos. of Dzire/Accent vehicles for 2 days only. The vehicle deployment and duration shall be considered accordingly for the purpose of cost estimation and execution.
80	BOQ – Payment / Verification	The RFP provides that payment shall be made on actual quantity/nos./services	Kindly clarify whether bidders should quote unit rates against all BOQ items, with payment based on actual quantities, and whether any minimum guaranteed quantity/value will be provided for items quoted on a "Job" basis.	Bidders shall quote unit rates against all BOQ items, and payment shall be made based on the quantities mentioned in the BoQ.



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		carried out and verified by EPCMD.		
81	Scope / Venue	The RFP requires bidders to inspect the venue before submission of Technical Proposals.	Kindly confirm whether IEML venue drawings, electrical load details, existing infrastructure/utilities, fire safety provisions, access/loading-unloading restrictions and venue rules will be made available to bidders during the pre-bid stage to enable accurate technical and financial estimation.	Venue inspection shall be facilitated, and available drawings, utilities and venue requirements shall be shared subject to availability.
82			Clarification related to BoQ Point No. Point K.1.i.a to K.1.i.k.	Should be treated as 1 Job in the Graphic Designing Section.
83			Clarification related to BoQ Point No. Point K.1.ii.a	Printing Quantity of the Compendium should be 1000.